

MHJH

Media Center



Student aides

- ✗ receive training in library usage and procedures
- ✗ primary jobs are to check books in and out and reshelv books
- ✗ help keep the library organized and running smoothly
- ✗ assist students and staff in locating resources as time permits, research & reference techniques may be covered
- ✗ required to read 2 books each 9-week grading period and complete an activity for each
- ✗ limited number of library assignments & tests

Grades

Daily Performance
Shelving
Assistance
Book activity
Assignments & tests

Developmental Goals

- ✗ Dependability
- ✗ Responsibility
- ✗ Team Work
- ✗ Organization
- ✗ Self Discipline
- ✗ Assisting

Expectations

- ✗ Show up on time ready to work
- ✗ Treat others with respect
- ✗ Follow all MHJH and MHSD rules

Library Science Aide

SY 2009-2010

Syllabus